



CENTRAL MEDICAL STORES TRUST

Trusted Partner in Healthcare

Emergency Request for Quotations (RFQ): Date of Issue: 16th April, 2020
Subject of Procurement: Emergency Supply and delivery of Personal Protective Equipment

Procurement No: CMST/G/MMS/019/000549

1. Central Medical Stores Trust (CMST), in collaboration with stakeholders in fighting Covid -19 pandemic has received some resources to be used in procurement of Personal Protective Equipment (PPE) to be distributed in all public facilities to assist in the fight against Covid - 19 pandemic.
2. The Chairperson, Internal Procurement and Disposal of Assets Committee, now invites sealed bids from eligible and qualified bidders for the emergency supply and delivery of various Medical Supplies as follows:

CLASS NO.	DESCRIPTION OF GOODS	NUMBER OF LINE ITEMS
F	Surgical Dressings	4
H	Surgical Equipment	6
L	Hospital Equipment	12

- 3 Bidding will be conducted through **Emergency Request for Quotations (RFQ)** procedures specified in accordance with the Public Procurement and Disposal of Assets Act 2017 of the Government of the Republic of Malawi.
4. Interested bidders may obtain further information from the **Procurement Directorate** address given at 9(a) below from 08.00 to 12-00 and 14.00 to 16.00 hours local time (Thursday, 16th April, 2020).
5. Each Bidder will be required to supply the following documents or confirm their acceptance to agree to registration of themselves and the product to be supplied at the time they submit their Bid:
 - (a). All medical Supplies must have a remaining shelf-life of at least 80% at the time of receipt by the CMST Receiving Store, New Pharmaceutical Warehouse, Lilongwe Malawi.

- (b). A sample of each medical supply, as specified in the RFQ, must be provided at the same time as the Quotation is submitted. Any quotation submitted without the samples being supplied will be rejected as non-compliant.
6. Quotations must be deposited in the Tender Box at address 9(c) below on or before **17th April 2020 at 14.00 hours local time**. Electronic bidding *will not* be permitted and Late Bids will be rejected. Quotations will be opened in the presence of the bidders' representatives who choose to attend at the address 9(d) below on before **17th April, 2020 at 14.00 hours local time**.
7. Addresses for inspection, collection, submission and opening of quotations:

(a) Address for Inspection, clarifications and collection of documents:

The Procurement Director,
Central Medical Stores Trust,
Procurement Directorate, Ground floor,
Mzimba Street, Lilongwe, Malawi.
Email: procurement@cmst.mw
Phone: +265 01 752 760

(b) Address for Submission of Quotations:

The Chairperson,
Internal Procurement and Disposal of Assets Committee,
Central Medical Stores Trust,
Tender Box; Ground floor,
Mzimba Street, Lilongwe, Malawi.

(c) Address for Opening of Quotations:

Central Medical Stores Trust,
Conference Room, First floor,
Mzimba Street, Lilongwe, Malawi.

Signed: Chairperson
(Internal Procurement and Disposal of Assets Committee)
Central Medical Stores Trust